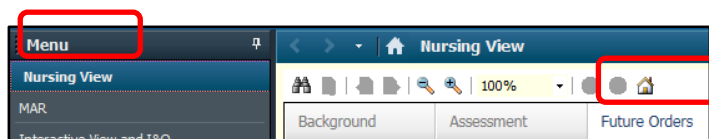


Activating Future Orders from Nursing View

Use the Future Orders tab to view and activate future orders. This tab can be found in **Nursing View**.



- Future orders are organized into three groups; Overdue, Due and Upcoming.
- Each group can be expanded or collapsed by clicking on the triangle.

Order	Grace Period		
△ Overdue (1)			
Vancomycin Level	22/07/2015 - 22/07/2015	22/07/2015	Te
△ Due (1)			
Full Blood Count	07/08/2015 - 21/08/2015	14/08/2015	Nd
△ Upcoming (4)			
Gentamicin Level	13/09/2015 - 27/09/2015	20/07/2015	Nd

Activate or Cancel/Discontinue Tests

- Check the Due Section and click to select the required test/s.
Multiple tests can be selected.
To deselect, click the test again.
- Check the Overdue and Upcoming sections to see if there are any additional orders that should be activated/collected.
- Click **Activate** to activate the test or click **Cancel/DC** to cancel/discontinue the test.
Note: Medical Imaging tests cannot be activated.
- Enter your password and click **OK**.

Order	Grace Period	Provider	Ordering	Details
Overdue (0)				
△ Due (1)				
Calcium Level	20/09/2016 - 20/09/2016	Shaw, Peter J (Medical Specialist)	Blood, Not Collected, Clinician Collect, *Est. 19-Sep-16, Routine, Order for Outpatient or Future Visit	
Upcoming (0)				

Refresh Activate Cancel/DC

Use Filters to view Tests

- Adjust the **Look back** or **Look forward** fields to see tests of a specific time frame.
Note: the time range will revert to the default the next time the page is viewed.
- To filter tests by provider, click on the drop down arrow in the **Provider** field.

Look back (Overdue): 1 month(s) Look forward (Upcoming): 8 month(s)

Pathology (12) Medical Imaging (0) All (12)

Provider: All Providers

- All Providers
- Test, Physician
- Axt, Matthias (Medical Specialist)
- Dalla Pozza, Luce (Clinical Nurse Consultant)
- Wong, Melanie (Medical Specialist)