



A series of helpful guides provided by the Information Technology Department

## Pre-Anaesthesia Evaluations and PACU Review PowerNotes – Creating a New

Pre-Anaesthesia Evaluations and PACU Reviews are both completed as PowerNotes within PowerChart.

- *Pre-Anaesthesia Evaluations* are intended to replace the "Preoperative assessment" component of the front page of the paper Anaesthesia Record.
- PACU Review is intended to replace documentation made on the Anesthesia Record for patients reviewed post operatively in PACU.
- 1. Open the patient's chart in PowerChart. If logged into Anaesthesia Module, click on the **Patient's Chart** icon.



2. Click Anaesthesia Summary in the PowerChart menu bar.

## **Pre-Anaesthesia Evaluations**

1. Click **Pre-Anaesthesia Evaluation** within the Document Launcher widget.



2. The Auto Populate Document window appears.



- 3. Click to tick the boxes next to the Terms you want to auto populate the Pre-Anaesthesia Evaluation.
- 4. Click OK.

- 5. The Pre-Anaesthesia Evaluation opens.
- 6. Select the relevant information under each Section heading to complete the Pre-Anaesthesia Evaluation PowerNote. Refer to *Pre-Anaesthesia Evaluation and PACU Review PowerNotes-Completing.*

Note: The Pre-Anaesthesia Evaluation **must** be backdated to the actual time of the pre-anaesthesia assessment, otherwise it will not displayed in the correct time-order within the PowerChart documentation. This is of particular importance when it may be filled in retrospectively having taken a verbal assessment pre-operatively.

Pre-Anaesthesia Evaluation and PACU Review PowerNotes can also be accessed via the *Documentation* tab of PowerChart.

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Royal Alexandra Hospital for Child <b>TRAIN, Anaesthesia</b> ** Allergies **	ren MRN:1374041	Age:8 years DOB:17/08/2010 Gender:Male	No Non-Clinical Alerts Recorded ** No Dosing Weight Recorded ** AdHoc Subscribe:Not Subscribed	- Location:Emergency Cubes Adm:11/10/2018 00:00 Dis:11/10/2018 23:59		
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- 7. Click **Documentation +Add.**
- 8. Ensure the Favorites tab is open.
- 9. Click on either **PACU Review** or **Pre-Anaesthesia Evaluation**.
- 10. Click **OK.**