

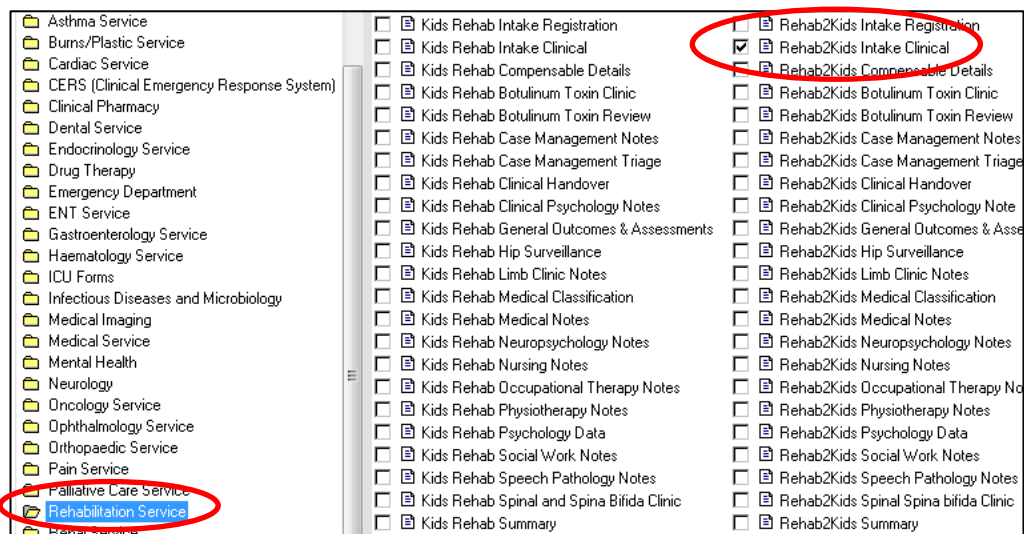
Clinical Intake

The Intake Clinical form can be generated two ways:

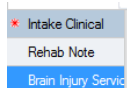
- Selecting it from Ad Hoc Forms when a Rehab team clinician receives a referral request for an existing SCH patient, **OR**
- Finding them in the Rehab Referrals List. These forms are auto-generated by the completion of the Intake Registration Form by administrative staff. Forms generated this way will include the name of the rehab sub-group i.e. Intake-Brain Injury, Intake-CPMD etc.

If the patient is an existing Rehab2Kids patient

- Search for and select the patient.
- Click the **Ad Hoc** button in the Tool Bar.
- Click the Rehabilitation Service Folder.
- Double Click on Kids Rehab Intake Clinical.



- Ensure you complete all the required fields – Mandatory fields will display in yellow.
- If you are doing intake for the Brain Injury Rehabilitation program (BIRP), you will also need to fill in the second page of the form.
- Click on the green tick to save the completed form.



Rehab2Kids Intake Clinical - TEST, Kylie

Performed on: 06/03/2019 1333 By: Fitzsimons, Tony

Intake Clinical

Rehab Note

Brain Injury Service

MRN: 20000021 TEST, Kylie Sex: F Age: 5 Years DOB: 03/09/2013 Interpreter: MC: 25698973171
 Home Ph: 0299999999 Mobile: Language: English LOC: REHAB2KIDS SCH, ;
 Address: Shop 2 2 Albert St RANDWICK NSW 2031

If the task initiating this Intake is a WARD DISCHARGE, this may indicate a new episode of care. Please update all fields to reflect current information for this new episode.
 Also do not initiate any new referrals via the Referrals and Actions section, as the inpatient CNC would have already done these.

Referral Source

These fields are used to populate correspondence. Please consider correct format when documenting name & address details

Date of Referral (to Rehab) 24/08/2018 Referral Received Date (in Rehab) 26/08/2018

Referrer Name DuJohnston Referrer Service Malabar Medical

Referrer Service Street 5 Malabar Rd Referrer Service Suburb Malabar

Referrer Phone Referrer Fax

Referrer Type
 Children's Hospital at Westmead SCH Inpatients (Rehab2Kids) Other hospital Specialist
 CHW Inpatients (Kids Rehab) General Practitioner Self/Family
 Sydney Children's Hospital Paediatrician Community Other

Referral Source (ABF)
 Community Health Other referral, not elsewhere classified Public Hospital Emergency Department
 Community Organisation (Non-Health) Primary health care service Public Hospital / MPS Admitted Patient Unit
 Community Residential Care Service Private Practice - Dentist Public Hospital / MPS Outpatient Unit
 Informal referral (self, family, personal contact) Private Practice - General Practitioner Public Hospital Outreach Service
 Other hospital Private Practice - Medical / Surgical Specialist

SCH Service Identifier
 Brain injury Musculoskeletal
 Brain injury inpatient Musculoskeletal inpatient
 Cerebral Palsy Movement Disorder Spina Bifida
 Cerebral Palsy Movement Disorder inpatient Spina Bifida - Antenatal
 Limb Clinic Spina Bifida inpatient
 Limb Clinic - Antenatal Spinal Cord
 Limb inpatient Spinal Cord inpatient

CDS Source of Referral
 Acute Hospital Other CHW Inpatients (Kids Rehab)
 BIRP Not Stated / Unknown SCH Inpatients (Rehab2Kids)

CDS Referral Unit
 Children's Hospital at Westmead HNEKidsRehab NEBIRS SWBIRS
 Dubbo BIRP Liverpool RRCS BIRP Westmead BIRP
 Hunter BIRP NCBIRS SABS
 IBIS MVBIRP Sydney Children's Hospital

If the patient has already been registered by admin staff:

These forms will auto-populate into the Rehab Referrals List once the Intake Registration Form has been completed by the administrative staff.

Tip: You can find the QuickStart for Rehab Referral List Setup under the Departmental heading at the following link :
[Learning.kids : PowerChart Quickstarts](#)

- Click the **Rehab Referrals** or **Multi Patient Task List** button on the Tool bar.
- Click on the **Task Description** column heading to sort the forms into sub-groups.
- Double click on the task that you wish to open.
- Complete the relevant sections of the form. Mandatory fields will be in yellow.
- Complete the **Rehab2Kids Intake BIRP** page if relevant.
- Click the green tick to complete and sign the form.

Tip: Ensure that any pre-populated fields contain the correct information.
 Some of the fields are used to auto-populate correspondence, so ensure they are documented correctly.